

[Your Name ]

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## EXECUTIVE SUMMARY

High level executive summary of your background and your career ambitions  
*(Items to cover may include: your qualifications, years of experience, credentials, industry functional specialism, the type of role you want to explore, personality and interests)*

## WORK EXPERIENCE

### COMPANY 1 (*Also include employment period- starting with most recent*)

Short introduction/summary to highlight the company you work for *(note: try to highlight details that relate to your market or geographic region)*.

#### Title of Your Role

#### Responsibilities:

Please share your responsibilities in bullet point *(note: you may want to highlight your responsibilities that showcase your skills, management responsibilities, regional coverage, technology, or any responsibilities that relate to the role that you plan to apply for)*

#### Achievements:

*(Add your achievements as relevant)*

### COMPANY 2 (*Include employment period*)

Short introduction/summary to highlight the company you work for *(note: try to highlight details that relate to your market or geographic region)*.

#### Title of Your Role

#### Responsibilities:

Please share your responsibilities in bullet points *(note: you may want to highlight your responsibilities that showcase your skills, management responsibilities, regional coverage, technology, or any responsibilities that relate to the role that you plan to apply for)*

#### Achievements:

*(Add your achievements as relevant)*

### COMPANY 3 (*Include employment period*)

Short introduction/summary to highlight the company you work for *(note: try to highlight details that relate to your market or geographic region)*.

#### Title of Your Role

#### Responsibilities:

Please share your responsibilities in bullet points *(note: you may want to highlight your responsibilities that showcase your skills, management responsibilities, regional coverage, technology, or any responsibilities that relate to the role that you plan to apply for)*

**Achievements:**

(Add your achievements as relevant)

**QUALIFICATIONS OR AWARDS:**

(State any qualification(s) or awards that are relevant to the role you are applying for)

**EDUCATION AND CERTIFICATES**

(State your education credentials and include any relevant certifications or training courses that you see relevant)

**SKILLS**

(State any unique skills that differentiate you from other applicants in bullet point. For example, you can highlight your language skills, computer/software skills, or any technical skills relevant to the role you are applying for)

**AVAILABILITY**

(Optional: You may want to state your notice period if appropriate or if you are immediately available)

**SALARY**

(Optional: You may want to state your remuneration if appropriate. As a start you may want to state your annual salary first)

**REFERENCES**

Available upon request